

PROFESSIONAL SKILLS

EVERY FUTURE ACCOUNTANT SHOULD PRACTICE

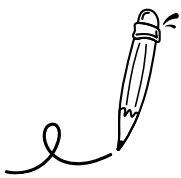


ILLINOIS CPA SOCIETY

SEE WHY
ACCOUNTING IS A
GREAT CAREER CHOICE



COMMUNICATION



- Practice explaining financial concepts in simple terms
- Join a student club or present in class to build speaking confidence
- Ask for feedback on your writing, emails, and presentations

PROBLEM SOLVING



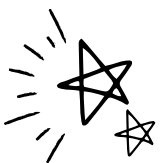
- Participate in case competitions or business simulations
- Break down complex assignments into smaller steps
- Think through multiple approaches before choosing your solution

TIME MANAGEMENT



- Use a planner or digital tool (Google Calendar, Trello, Notion)
- Prioritize tasks using a “must-do vs. nice-to-do” list
- Practice managing overlapping deadlines

ATTENTION TO DETAIL



- Slow down and review work for accuracy before submitting
- Create and use a personal checklist for common errors
- Volunteer to proofread or review documents for a student organization

LIFELONG LEARNING



- Stay updated on changes in accounting standards and technology
- Take a short course or webinar on a hot or emerging topic each semester
- Recognize and value different perspectives