

# Group Registration Form



Course Name: \_\_\_\_\_

Course Code: \_\_\_\_\_

Date: \_\_\_\_\_

Start Time: \_\_\_\_\_

Firm Administrator: \_\_\_\_\_

Email/Phone: \_\_\_\_\_

Price Registrants

Member: \$ \_\_\_\_\_ x \_\_\_\_\_ = \$ \_\_\_\_\_

Non-Member: \$ \_\_\_\_\_ x \_\_\_\_\_ = \$ \_\_\_\_\_

Subtotal: \$ \_\_\_\_\_

MOA/Coupons: \$ \_\_\_\_\_

Grand Total: \$ \_\_\_\_\_

**Registrant Details:** Can be used for up to 10 people from the same firm/event. Please provide individual email addresses for confirmations and completion certificates.

	First	MI	Last	Email	ICPAS ID	Member?	AICPA Member?	Sessions/Track
1	_____	_____	_____	_____	_____	_____	_____	_____
2	_____	_____	_____	_____	_____	_____	_____	_____
3	_____	_____	_____	_____	_____	_____	_____	_____
4	_____	_____	_____	_____	_____	_____	_____	_____
5	_____	_____	_____	_____	_____	_____	_____	_____
6	_____	_____	_____	_____	_____	_____	_____	_____
7	_____	_____	_____	_____	_____	_____	_____	_____
8	_____	_____	_____	_____	_____	_____	_____	_____
9	_____	_____	_____	_____	_____	_____	_____	_____
10	_____	_____	_____	_____	_____	_____	_____	_____

Company/Firm: \_\_\_\_\_

City, State: \_\_\_\_\_

**Method of Payment:** ☐ **Check:** Payable to Illinois CPA Society (Mail registrations only)

☐ **Visa** ☐ **MasterCard** ☐ **American Express** ☐ **Discover**

Name on Card: \_\_\_\_\_

Card Number: \_\_\_\_\_

Signature: \_\_\_\_\_

Expiration: \_\_\_\_\_

CVC: \_\_\_\_\_

**Cancellation Policy:** No refunds will be given for program registrations unless the Illinois CPA Foundation cancels or reschedules the program. If a program is canceled or rescheduled, you will be notified 5 working days prior to the scheduled date by phone and/or email. If a registrant notifies the Illinois CPA Foundation of their cancellation from a program at least 24 hours prior to the program date, the registrant may transfer the fees to another program as long as the new program will take place within 12 months of the registrant's cancellation date. A registrant may substitute another person for their registration until the morning of the program. Notification of registrant cancellation less than 24 hours prior to the program date will result in the forfeiture of the registration fees.

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