**2020 Women to Watch Awards Criteria and Process**

**EMERGING LEADER**

Thank you for your interest in the Illinois CPA Society’s Women to Watch Awards – Emerging Leader category. Highlighted below is the award criteria and application process.

**All applicants must meet the following criteria:**

1. Be a member of the Illinois CPA Society and the AICPA.
2. Have less than 15 years of experience in the accounting and finance profession.
3. Be under 40 years of age as of May 8, 2020.
4. Be currently employed in an accounting and finance role.

**All applicants must submit the following information once nominated.**

1. A current resume or curriculum vitae
2. A minimum of 2 and not more than 3 letters of recommendation, at least one of which is from a co-worker.
3. Describe in 250 words or less for each section how you have met the following key criteria. If you do not have experience in one of the criteria sections, please note as such. Please only include details under each item from within the **last 5 years**.
* Demonstration of Leadership
* Contributions to the Profession
* Creation and Implementation of Unique Initiatives in the Workplace
* Involvement in Community Service and/or Professional Organizations
* Involvement with Alma Mater, high school or college level finance and accounting students.

**Timeline:**

*Application Materials Deadline:* January 7, 2020

*Award Recipients Notification*: March 2020

*Award Presentation:* Women’s Leadership Forum, May 8, 2020 and

Leadership Recognition Dinner, **June 2020\***

**All materials must be submitted to the attention of Malia Cook-Artis by end of business day, January 7, 2020,** at cook-artism@icpas.org. Questions – please call Malia at 312/517-7632.

*\*Exact date will be provided October 2019*